



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

June 23, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

## LOS ANGELES REGIONAL COLLABORATIVE FOR CLIMATE ACTION AND SUSTAINABILITY (ALL DISTRICTS AFFECTED) (3 VOTES)

### SUBJECT

Counties and cities throughout the State are developing local Climate Action Plans to address AB32 mandates to reduce greenhouse gas emissions. The preparation of a Climate Action Plan includes the development of a greenhouse gas emissions inventory, setting a reduction target, and developing an action plan for implementation.

Membership in the Los Angeles Regional Collaborative for Climate Action and Sustainability (Regional Collaborative) is proposed as the most beneficial and cost effective method of developing a Climate Action Plan that is regional in scope and applicable Countywide. Developing a regional Climate Action Plan provides the flexibility needed to implement innovative and collaborative regional strategies, as well as local strategies, to reduce greenhouse gas emissions.

The County of Los Angeles (County) will request that a portion of its American Recovery and Reinvestment Act (ARRA) Energy Efficiency and Conservation Block Grant (Block Grant) monies be used to partially fund the regional Climate Action Plan over the next two years. The Regional Collaborative is asking that cities within the County also set aside a portion of their Block Grants to help fund the development of the regional Climate Action Plan.

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

30

JUNE 23, 2009

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and authorize the Chairman to sign the attached letter (attachment 1) of the County's intent to participate in the Regional Collaborative and:
  - a. Authorize the payment of \$2,500 for the annual membership costs, as described below, for this fiscal year and the next four fiscal years, subject to the ongoing availability of funds and the County's active involvement in Regional Collaborative efforts. At the end of the fifth fiscal year, the Chief Executive Officer (CEO) and Internal Services Department (ISD) shall return to the Board for further direction; and
  - b. Authorize the payment of up to \$15,000 in additional support to the Regional Collaborative, subject to availability of administrative allowance Block Grant funds.
2. Designate CEO, or the CEO's designee, to be the County's lead agency and liaison with the Regional Collaborative.
3. Subject to award of the block grant stimulus funds for development of a regional Climate Action Plan, delegate authority to the CEO to sign on behalf of the County an agreement or agreements with consultants, educational institutions, or other qualified entities for facilitation/coordination, research and data analysis, substantially as described in this Board letter.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

**Implementation of Strategic Plan Goals**

This recommendation is consistent with Strategic Plan Goal #1, Operational Effectiveness, as membership in the Regional Collaborative will ensure that the County's dollars, as well as other public agency dollars, are leveraged effectively and the outcomes of a regional Climate Action Plan are applicable Countywide.

**FISCAL IMPACT/FINANCING**

The County's annual membership cost to belong to the Regional Collaborative will be \$2,500 per year. No membership fee increases are contemplated at this time; however, it is possible that the fee may be increased in the future. ISD will cover the annual membership cost using existing funds in the Utilities budget.

In recognition that the membership fee does not provide substantial resources to administer and facilitate the Regional Collaborative's work, both the Metropolitan Transportation Agency and the City of Los Angeles have committed \$10,000-\$15,000 toward the Collaborative. As a major leader in this effort, we believe that the County should also demonstrate a similar level of financial commitment. Up to \$15,000 of the County's administrative allowance monies provided under the Block Grant should be committed to support the Regional Collaborative Climate Action Plan related work.

Unrelated to the decision to join the Regional Collaborative, various County departments are planning to enter into contracts with one or more consultants who specialize in energy efficiency and climate change strategies to comply with AB32 and CEQA mandates. The consultant contracts are proposed to be funded by the Block Grant funds which have been allocated to the County and for which the County must now submit an application for approval by the Department of Energy. As previously directed by your Board, ISD plans to apply for up to \$440,000 (out of the total \$15.4 million in Block Grant funds previously set aside for the County) for development of the regional Climate Action Plan. There is no required match for this grant. In addition, the County may incur administrative costs to monitor the consultant contract(s). The Block Grant provides up to 10% funding for internal administration of energy and environmental programs. If your Board chooses to join the Regional Collaborative, it is anticipated that a portion of the Climate Action Plan work that will be conducted over the next two years will be carried out in coordination with the Regional Collaborative.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In October 2008, your Board discussed the concept of joining the proposed Regional Collaborative. While Board discussion indicated support for the concept of such a collaborative, one of the primary concerns expressed was regarding the County's share of the cost of developing a Climate Action Plan and how that cost would be covered. The recent approval of ARRA has now made funds available to the County (and other local agencies), which may be used to fund development of a regional Climate Action Plan. On May 12, 2009, the Board adopted a motion instructing the CEO, the Director of ISD, the Acting Director of Regional Planning and other appropriate departments to:

1. Take all steps necessary to secure discretionary or formula funding to complete an emissions inventory, develop a Climate Action Plan and support climate change adaptation efforts;
2. Pursue formal partnership agreements with the City of Los Angeles and other interested parties to:

- a. Complete the greenhouse gas emissions inventory and adaptation modeling in a way that reduces the duplication of efforts throughout the region;
- b. Equitably share the cost and benefits of this work among participating entities;
- c. Improve the ability of the County and other participating entities to effectively compete as partners for State and federal funds available for these efforts; and
- d. To the maximum extent possible, create data that is useful for a variety of needs, including region-wide planning efforts such as SB375 and local land use plans.

During discussion of that motion, the Board stressed the need to work with other agencies on this major issue. Over the past few months, County staff met with representatives from the Cities of Los Angeles, Pasadena, and Santa Monica, the Metropolitan Transit Authority, the Southern California Association of Governments (SCAG), the University of California, Los Angeles (UCLA) and the University of Southern California, the Los Angeles Unified School District, the Los Angeles Chamber of Commerce, the South Bay Council of Governments, ICLEI (Local Governments for Sustainability), industry consultants and other entities to discuss the development of a collaborative and the approach to a region-wide Climate Action Plan. The County and City of Los Angeles in particular are proposing to use ARRA grant monies to develop the regional Climate Action Plan. It is anticipated that other agencies and cities will also join in this project. As a result of these discussions, the County has achieved greater assurances about the precise scope of work, the County's share of costs, and new sources of revenue (such as ARRA formula and competitive grants) that would cover these costs since the time that your Board previously discussed joining the Regional Collaborative.

In addition, over the past few months County staff have been coordinating with SCAG and some Councils of Governments within the County to help develop a methodology for the implementation of SB 375, which focuses on regional land use and transportation strategies to reduce greenhouse gas emissions. The concurrent development of a regional Climate Action Plan can, to the extent possible, contribute to and inform the implementation of SB375 for the County.

The development of a regional Climate Action Plan is a phased effort that will take about three years. Because ARRA funds must be encumbered and spent within certain deadlines, it is anticipated that the grant funds will be used for:

- County-wide emissions inventory, which includes data that is Countywide, as well as for the unincorporated areas and participating cities (Phase 1 - \$125,000)
- Adaptation modeling (Phase 2 - \$550,000)
- Identification of, and recommendations for, specific emissions reduction targets (Phase 3 - \$125,000).
- Administrative costs of up to 10% of the total grant, as allowed under the Block Grant rules (Administration - \$80,000)

As noted earlier, the County would apply for ARRA funds to cover approximately half that cost, with the expectation that the City of Los Angeles and others would identify a similar level of funding to contribute toward this Countywide effort. Coordination of a plan to implement the regional Climate Action Plan recommendations would be targeted for years four and beyond. Funding for implementation would need to be identified at that time.

It is important to note that any regional Climate Action Plan developed through the efforts of the Regional Collaborative will not be binding on the County. The regional Climate Action Plan will help identify data and potential solutions that the County can then choose whether or not it wants to implement.

Formation of the Regional Collaborative will create the structure which can best be used to enter into agreements (with qualified partner agencies, consultants with climate change expertise and other entities), which will allow for a cost-sharing approach to development of the regional Climate Action Plan. The coordinated approach enabled by membership in the Regional Collaborative will reduce the risk of duplicating efforts across the region both in the creation of the regional Climate Action Plan as well as the other potential Regional Collaborative activities described below. A formalized collaboration is also likely to help the County successfully draw down competitive energy efficiency and conservation grants from the State and federal governments. The County would be on the Steering Committee of the Regional Collaborative. The Chair would rotate annually amongst Steering Committee members by nomination and majority vote. UCLA has volunteered to initially provide office space to house coordination and development of the regional Climate Action Plan.

Attachments 2 and 3 are the proposed Charter and Work Plan Proposal for the Regional Collaborative, which have a primary focus on development and implementation of a regional Climate Action Plan. Significant examples of other activities in which Regional Collaborative members may choose to participate include joint funding of legislative and regulatory monitoring, creation or facilitation of joint procurement opportunities for "green" purchasing, information sharing between agencies, access to regional data on greenhouse gas emissions and other topics, regional public education and coordinated messaging in

The Honorable Board of Supervisors  
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joint outreach campaigns. Regional Collaborative meetings would be open to the public. These activities and others listed in the attachments are all areas where the County could benefit from participation in the Regional Collaborative.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The Countywide General Plan and its companion Environmental Impact Report, which cover the unincorporated areas of the County, are already addressing climate change issues in an effort to meet AB 32 targets and CEQA requirements. Any land use related strategies highlighted in the regional Climate Action Plan should include local land use strategies from the other Regional Collaborative member local jurisdictions as well. We anticipate that the regional Climate Action Plan will reference the applicable land use policies from the County's General Plan and its implementation programs. In addition, the General Plan will include references to the regional Climate Action Plan and the efforts around the County's Climate Change Program as implementation action and mitigation measures.

Joining the Regional Collaborative will make it easier for the County to share the cost of these efforts with other entities who are undertaking complementary studies. It will also allow the County to take the lead in coordinating the development of a truly regional Climate Action Plan, which will help the region efficiently meet State-established greenhouse gas reduction targets.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF: EFS:ef

Attachments

c: Chief Executive Officer  
Acting County Counsel  
Executive Officer, Board of Supervisors  
Director, Internal Services Department



SACHI A. HAMAI  
EXECUTIVE OFFICER

## COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 383  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1411 • FAX (213) 620-0636

June 23, 2009

MEMBERS OF THE BOARD

GLORIA MOLINA

MARK RIDLEY-THOMAS

ZEV YAROSLAVSKY

DON KNABE

MICHAEL D. ANTONOVICH

University of California, Los Angeles  
Institute of the Environment  
300 Lakretz Hall, Box 951496

Urban Center for People and the Environment  
619 Charles E. Young Drive  
Los Angeles, California 90095-1496

The Board of Supervisors of the County of Los Angeles (County) recently voted to join the Los Angeles Regional Collaborative for Climate Action and Sustainability (Regional Collaborative). The County anticipates that this partnership will provide many benefits to Regional Collaborative participants in terms of:

- Development of a Regional Climate Action Plan;
- Exchange of knowledge and data with other local agencies;
- Implementation of a regional strategy to communicate with stakeholders and the general public;
- Coordinated monitoring of legislation and regulatory activities related to climate action and sustainability issues; and
- Sharing of costs for this major effort.

The County plans to apply for Federal economic stimulus package Energy Efficiency and Conservation Block Grant funds for Climate Action Plan-related work. Enclosed is the County's initial membership fee of \$2,500 to join the Regional Collaborative. The County also anticipates that up to \$15,000 may be available in additional funding, subject to approval of the Energy Efficiency and Conservation Block Grant application.

It is the County's understanding that the funds raised by the Regional Collaborative paid to the UC Regents and administered by the Institute of the Environment, Urban Center for People and the Environment will be paid out in accordance with a budget and work plan approved by the Steering Committee of the Regional Collaborative. The County will be a member of the Steering Committee.

Sincerely,

A handwritten signature in blue ink, appearing to read "Don Knabe", is written over the word "Sincerely,".

DON KNABE  
Chairman of the Board  
Supervisor, Fourth District  
County of Los Angeles

DK:WTF

## Los Angeles Regional Collaborative For Climate Action & Sustainability

### CHARTER

#### PREAMBLE

The United Nations World Council on the Environment and Development defines sustainability as the ability to meet the needs of the present without compromising the ability of future generations to meet their own needs. Climate Change poses the greatest challenge for our generation in achieving sustainability.

Global scientific consensus has concluded that our consumption of carbon-based fossil fuels increases the concentrations of greenhouse gas (GHG) emissions in our atmosphere. This, in turn, results in increased frequency and intensity of extreme climatic events that threaten our economic productivity and quality of life. In the Los Angeles region this may be experienced through:

- **Rising Tides, Violent Storms and Floods.** Many communities and key infrastructure, including the Los Angeles/Long Beach Ports - the nation's busiest trade port, and the Los Angeles International Airport - the world's 5<sup>th</sup> busiest airport, are located in low-lying coastal areas.
- **Hotter, Drier Days.** Prolonged heat waves will create more smog forming conditions exposing us to more air pollution, increase respiratory and heat-related illnesses and will burden the healthcare system. Longer droughts will reduce water supplies.
- **Increased Frequency of Wildfires.** Numerous forest and scrub-adjacent communities and infrastructure will be threatened, increasing protection and re-location costs.
- **Reduced Water and Energy Reliability.** Hotter temperatures will affect water supply reliability, food production and place great stress on our energy grid. Fuel and energy price volatility greatly impacts our region's economic and social development.

The anticipated adverse impacts on our region's environment, health, economy and social well-being provide the impetus for an urgent call to action. State policies, such as California's landmark Global Warming Solutions Act (Assembly Bill 32) mandates a reduction in greenhouse gas emissions to 1990 levels by 2020. However, scientific consensus states that in order to avoid the most catastrophic impacts of climate change, an 80% reduction below 1990 levels is necessary, as acknowledged by Governor Schwarzenegger's Executive Order S-305. The need for embracing climate change action through regional collaboration is clear as no one agency, company, individual or group can address these challenges independently.

The Los Angeles Regional Collaborative for Climate Action & Sustainability<sup>1</sup> recognizes that there is a profound need for cross-jurisdictional collaboration to promote energy efficiency, renewable energy, and other best practices at the local, State and Federal levels. These practices will provide multiple benefits by reducing our dependence on fossil fuel and increasing our local renewable energy capabilities and create green employment

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<sup>1</sup> For logistical purposes, the geographic scope will initially include, but not be limited to the county of Los Angeles. The Los Angeles Regional Collaborative is comprised of multiple co-equal partners and does not fall under the jurisdiction of any one governmental entity.



opportunities. Coordinated efforts with our land use, transportation, infrastructure, energy, and resource-management partners will prepare our communities to best meet these challenges and sustain our quality of life.

### **PURPOSE STATEMENT**

*The Los Angeles Regional Collaborative for Climate Action & Sustainability is a network designed to encourage greater coordination and cooperation at the local and regional levels by bringing together leadership from government, the business community, academia, labor, environmental and community groups. The purpose of this collaboration is to share information, foster partnerships, and develop system-wide strategies to address climate change and promote a green economy through sustainable communities.*

### **COLLABORATIVE OBJECTIVES<sup>2</sup>**

- Build a regional action plan to 1) establish baselines of current greenhouse gas emission levels, 2) identify greenhouse gas emission reduction targets and mandates, 3) develop a mechanism for tracking progress in reducing those emissions, and 4) provide strategies to help meet those goals.
- Proactively create cross-jurisdictional and public-private partnerships in support of the regional action plan development and implementation.
- Work together to leverage local, state and federal resources to implement the regional action plan.
- Share information and best practices on climate change and other sustainability goals.
- Develop a consistent communication plan for informing stakeholders of the Los Angeles region of the urgency in addressing global climate change and reducing greenhouse gas emissions.

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<sup>2</sup> Signing onto this Charter does not supersede any powers vested to the signatory.

## Los Angeles Regional Collaborative For Climate Action & Sustainability Work Plan Proposal

### MEMBERSHIP

#### Requirements:

- Statement of Intent approved by governing body to participate in the Los Angeles Regional Collaborative
- Payment of membership fees at appropriate rate (as outlined below).
- Members will have access the short, mid and long term programmatic actions identified in the work-plan.
- The Steering Committee can approve non-financial forms of support in lieu of financial requirements for membership.
- The Collaborative requests that members make a 5 year commitment to the organization, acknowledging that financial support will likely be made on an annual basis.

#### Membership Fees:

- Members receive access to the short, mid and long term programmatic actions identified in the work-plan
- Member logo placed on website.

#### Membership Fee Schedule:

- o 1-10 employees: \$250
- o 11-25 - \$350
- o 26-50 - \$500
- o 51-100 - \$750
- o 101-1000: \$1000
- o 1001-3000: \$1500
- o 3001 plus: \$2500

#### Sponsorship Fees:

- Sponsors receive access to the short, mid and long term programmatic actions identified in the work-plan
- Sponsors do not have to pay a membership fee in addition to the sponsor fee.

#### Sponsor Fee Schedule:

- o Bronze: \$5k
- o Silver: \$10k
- o Logo, description of sponsor on website and signage at events:
- o Gold: \$15k
- o Platinum: \$25k and above

#### Sponsor Benefits include:

- o Bronze: Use of LACR logo and description of sponsor on LARC website
- o Silver: Use of LACR logo, description of sponsor on LARC website, and signage at events
- o Gold: Use of LACR logo, description of sponsor on LARC website, signage at events, and XXX
- o Platinum: Entitled to all of the above plus link-thru to sponsor website

### STEERING COMMITTEE COMPOSITION

- Los Angeles County
- Los Angeles City
- One Representative from each Council Of Government
- SCAG
- METRO
- Academia
- Non-Profit

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## **Los Angeles Regional Collaborative For Climate Action & Sustainability Work Plan Proposal**

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- Business
- School District
- Utility
- Labor
- Regulatory Agency
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### **Steering Committee Logistics:**

- Participation on the Steering Committee requires membership.
- Participation on the Steering Committee will be open to all of the aforementioned entities as they are willing and interested in participating.
- The Chair Position will rotate annually amongst steering committee members.
- Rotation of the Chair will be done by nomination and majority vote.
- The Steering Committee will be populated as entities formalize their membership.
- Vacancies will be filled as qualifying entities join.
- Voting requires a quorum
- Quorum is half the membership plus one.
- Voting will be based on Majority Rules (one vote per entity)

### **INTERIM STEERING COMMITTEE COMPOSITION**

- An interim steering committee will be created to make immediate decisions regarding the Collaborative
- The interim steering committee will exist as soon as 5 entities become members and agree to participate on the interim steering committee
- The first 5 entities on the interim Steering Committee may include, but are not limited to, the desired entities that will form the Steering Committee.
- Voting requires a quorum
- Quorum is half the membership plus one.
- Voting will be based on Majority Rules (one vote per entity)

### **Steering Committee Meetings:**

- Bi-Monthly Steering Committee Meetings will be convened for the first year.
- The frequency of Steering Committee meetings TBD after that initial period.
- Meetings will be conducted using Roberts Rules of Order.

### **GENERAL MEETINGS**

#### **General Meetings:**

- Meetings will be held quarterly
- Meetings are free and open to all members and the public
- Only members of the Collaborative may vote at General Meetings
- Emphasis is informational

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## Los Angeles Regional Collaborative For Climate Action & Sustainability Work Plan Proposal

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### WORK PLAN OBJECTIVES:

#### SHORT-TERM PROGRAMMATIC ACTIONS:

*Begin Implementing Q2 2009*

- **Quarterly Lunch Meeting**
  - o Provide Networking Opportunity
  - o Update on Collaborative Activities
  - o Expert Presentation on Best Practices
  - o Update from Partner Agencies
- **Bi-annual Site visits / field trips** (wind farm, green job center, green building demonstration center, etc.)
- **Database of "Who is doing what"**
- **List-serve/Joint calendar** with recommendations on events to attend in the region
- **Create or facilitate joint-procurement opportunities for "green" purchasing**
- **Steering Committee establishes by-laws, accounting systems, rules for expenditure of funds, and other logistical / administrative procedures.**
- **Approve outline of Climate Action Plan (Deliverable I.A.1.a. in UCLA's proposal)**
- **Negotiate agreement with ICLEI and / or other key entities that coordinate or collect greenhouse gas emissions data to ensure access and sharing of data among stakeholders in the Collaborative.**
- *Administered by Collaborative Facilitator*

#### MID-TERM PROGRAMMATIC ACTIONS:

*Begin Implementing Q3 2009*

- **Pursue non-profit status to administer all Collaborative Programmatic Actions that are not related to the development of the research-related elements of the Climate Action Plan**
  - o This will include, but not be limited to, the short- and mid-term Programmatic Actions enumerated in this document as well as coordinating collaboration on the development of the climate action plan (Deliverable II.A. i. in UCLA's proposal).
- **Climate Change Regional Public Education and Outreach Campaign**
  - o Mass Public Education Campaign
  - o Coordinated Messaging on Important and Timely Environmental Topics
  - o Green Leadership Award
- *Administered by Collaborative Facilitator*

#### LONG-TERM PROGRAMMATIC ACTIONS:

*Begin Implementing Q2 2009, Final Deliverable TBD*

- **Complete Climate Action Plan**  
(Examples of proposed plans under consideration are attached).
- *Administered by Collaborative Facilitator in collaboration with Climate Action Plan leadership*

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## Los Angeles Regional Collaborative For Climate Action & Sustainability Work Plan Proposal

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### **ONGOING OPPORTUNITIES**

#### **- Legislative and Regulatory Monitoring**

- Members may choose to jointly finance monitoring services regarding State or Federal legislative and regulatory proceedings related to AB 32, SB 375 and other relevant climate change legislation and activities.
- Cost: TBD

### **COLLABORATIVE FACILITATOR:**

*A designated Collaborative Facilitator will be hired and tasked with coordinating the Collaborative.*

#### **- The official duties of the Collaborative Facilitator will include the following:**

- Convene and facilitate Steering Committee Meetings as a non-voting member
- Convene and facilitate General Membership Meetings as a non-voting member
  - Develop meeting agendas, notify members of meetings, and record minutes
- Develop a funding action plan that outlines administrative and programmatic funding opportunities, public-private partnerships, grants, and endowments.
- Facilitate the short and mid-term programmatic actions described in the Work Plan, including the sharing of best management practices and technologies by bridging communication gaps between members and act as a liaison and point of contact for member requests, information gathering, and other assigned tasks determined by the Steering Committee;
- Establish media relations in order to inform the public of the programs and progress of the Collaborative



## Los Angeles Collaborative Regional Climate Protection Initiative

November 18, 2008

### **Task 1: Develop Regional Baseline Emissions Inventory for Los Angeles County, CA**

**Cost: \$125,000**

**Timeline: 18 months**

This task will consist of completion of a community scale emissions inventory for a baseline year for all of Los Angeles County. ICLEI's approach to conducting this Regional Greenhouse Gas Emissions Inventory will be consistent with the proven framework it developed 15 years ago and incorporate, as timing allows, the new methodology it is developing. ICLEI is currently in the process of developing the Community Scale Emissions Analysis Protocol for Local Governments with the Climate Registry, the California Climate Action Registry, and the California Air Resources Board. This Protocol is expected to become the national standard. Due to the timing of this project, ICLEI will leverage the protocol effort to enhance the caliber of the results of the Regional Baseline Inventory.

Emissions calculations will be quantified initially using the Clean Air and Climate Protection (CACP) software developed and supported by ICLEI. Outputs from this model will include equivalent carbon dioxide as well as various criteria air pollutants. To the greatest extent feasible, ICLEI will work with local utilities and other organizations that maintain and provide the aggregate data needed for the inventory, to segregate the data by municipality as well as by emissions source and sector, so as to inform a course for targeted, future action in emissions reductions. ICLEI will work with the Collaborative to directly engage stakeholders with key emissions source data such as the Ports, LAX, etc.

This estimate also includes the following:

- Up to two key stakeholder meetings with representatives of the agencies with primary emissions source data
- Two drafts and one final of the Regional Baseline Inventory Report
- Design and production of five copies of the final Regional Baseline Inventory Report
- Flexibility for the inclusion of interns as appropriate
- Direct Media and Communications assistance to promote Initiative both within the region and throughout the United States
- Development of Regional Baseline Inventory Report Summary Sheet to be disseminated as marketing materials to engage local governments in next phases of project

### **Task 2**

Regional Modeling of Climate Change Impacts

*Conducted by UCLA with the City of Los Angeles*

**Task 3**

Establishing an Emissions Reduction Target

*Could include a wedge analysis to see how to achieve 80% by 2050 goal*

**Task 4**

Facilitating a Multi-Stakeholder Dialogue on Emissions Reduction Strategies

*This will include engaging all of the local governments within the County, as well as other key stakeholders within the region*

**Task 5**

Development of Climate Action Plan

*Should be web based with hard copies available of Executive Summary*

**Task 6**

Implementation of Key Reduction Strategies

*This program could be developed at the Regional or Local level*

## PROPOSED

### UCLA AND THE LOS ANGELES REGIONAL COLLABORATIVE FOR CLIMATE ACTION AND SUSTAINABILITY

#### UCLA'S ROLE

- To provide substantial scientific data and data synthesis to assist in the creation of the Los Angeles Regional Climate Action Plan.
- To house the coordination of the written production of the Plan

UCLA is committed to providing scientific, coordinating and facilitating assistance to the creation of a Los Angeles Climate Action Plan for Sustainability. Clearly this assistance requires personnel who will need funding. At the outset we anticipate needing three graduate student/post doc positions, funding for a Coordinator/Facilitator, and some faculty salary support for the possible actions describes below. The University is providing office space, administrative overhead support, and access to its expertise and resources.

#### UCLA ACTIVITIES

- To provide the forum to bring together appropriate agencies and local governments, through the auspices of the Collaborative, to develop a consensus about the Plan's elements and to develop cooperative data sharing agreements with the participating entities.
- To house the coordination of the work of participating entities involved in the development of the technical elements of the plan so as to ensure consistency and sufficiency of information.
- To obtain and to translate scientific research on climate change and the region to meet policy makers' needs and to contribute to the Plan.

#### POSSIBLE ACTIONS AND DELIVERABLES OF UCLA

- I. Coordinate research for the Los Angeles Climate Action Plan.
  - A. Conduct a series of meetings with participating agencies and jurisdictions to create plan framework and outline, including implementation outline.
    - i. Will require raising funds to develop scoping plan and facilitator to work with participants on the elements
      - a. *Deliverable: Outline of a Regional Climate Action Plan.*
  - B. Conduct series of meetings with the appropriate agencies with data to identify the data and begin data transfer to UCLA though data sharing agreements.



- i. *Deliverable: Develop common metrics for existing data.*
    - ii. *Deliverable: Identify missing data, data gaps.*
  - C. Coordinate needed scientific research for Plan.
    - i. *Deliverable: Oversight of Technical Advisory Committee to ensure scientific accuracy of the Plan.*
- II. Coordinate production of the Plan.
  - A. Director/Coordinator to develop on-going consultation processes with stakeholder communities and implementing agencies and jurisdictions to write plan elements.
    - i. *Deliverable: Centralized coordination for collaborative production of the Plan.*
    - ii. *Deliverable: Scientific review and evaluation of Plan for accuracy and quality of supporting information/data.*
- III. Assist the Collaborative in efforts at outreach and communication about the plan – this effort will need professional public relations work

#### PROPOSED STRUCTURE OF THE LOS ANGELES REGIONAL COLLABORATIVE FOR CLIMATE ACTION AND SUSTAINABILITY

- Steering Committee: decision-making entity
  - Board Chair
  - Committee Members (primary Collaborative sponsors, some UCLA)
- Technical Advisory Committee
  - Committee Members (some UCLA, including Science Director who Chairs the Committee)
- Climate Action Plan
  - Coordinator/Facilitator (hired by Steering Committee)
    - Job: Interface among participating members and UCLA, responsibilities of delegation, integration and coordination for entire process
      - Get agreement on elements of Plan
      - Work with agencies to share data
      - Coordinate Plan element development by participating entities
  - Research Coordinator (UCLA/IOE)
    - Hire team of Post-Docs/Graduate Students to integrate regional data that is available and develop common metrics
  - Science Director (UCLA/IOE)
    - Ensure high quality, reliable data
- Collaborative Members